

Due 15 days prior to Charge/Church Conference and will be reviewed by DS and Safe Sanctuaries Team.

Congregation \_\_\_\_\_ District \_\_\_\_\_

Appointed Pastor or Pastoral Leader \_\_\_\_\_

Pastor or Pastoral Leader has completed at least one Conference 3-hr Basic Safe Sanctuaries Training? \_\_\_Yes \_\_\_No  
If No, please explain why? \_\_\_\_\_ Date training was/will be completed: \_\_\_\_\_

Check the groups with whom your congregation has ministries:

\_\_\_\_\_ Children \_\_\_\_\_ Youth \_\_\_\_\_ Elderly/Shut-ins \_\_\_\_\_ Special Needs Adults \_\_\_\_\_ Other vulnerable adults\*

\*(A vulnerable adult is someone 18 or older, who is less able to care or protect themselves as well as adults who work with children and youth, where accusations of abuse could mistakenly arise, or those who have been abused as a child or adult)

Items are based on Upper New York’s current Safe Sanctuaries Minimum Standards which can be found at [https://www.unyumc.org/images/uploads/UNY\\_SafeSanctuaries\\_Minimum\\_Standards\\_updated\\_2016.pdf](https://www.unyumc.org/images/uploads/UNY_SafeSanctuaries_Minimum_Standards_updated_2016.pdf)

Directions: Check either YES or NO. If NO, please explain why and what date the church/ministry will be in compliance. To be in compliance, all answers should be YES for items 1-8, 9B.

1. The church's SS policy and procedures has been reviewed within the annual orientation of clergy and those who work directly with children, youth and vulnerable adults this year? \_\_\_Yes \_\_\_No If Yes, When? \_\_\_\_\_
2. The church’s Safe Sanctuaries policy & procedures reflect UNY’s Minimum Standards. \_\_\_\_\_Yes \_\_\_\_\_No  
Please email church Safe Sanctuaries Policy to [safesanctuaries@unyumc.org](mailto:safesanctuaries@unyumc.org) or attach a copy to this form.
3. A current Safe Sanctuaries policy is on file in the District Office. \_\_\_\_\_Yes \_\_\_\_\_No
4. All clergy & laity have knowledge of and access to the policy. \_\_\_\_\_Yes \_\_\_\_\_No
5. Background checks are completed every 2 years for clergy, paid workers, and volunteers who have regular and direct contact with children, youth and vulnerable adults (i.e. youth group, Sunday school, VBS, Visitation teams, etc.) \_\_\_\_\_Yes \_\_\_\_\_No
6. All adults who have regular and direct contact with children, youth, and vulnerable adults have completed at least one Conference 3-hr basic Safe Sanctuaries training that includes all topics listed in The Minimum Standards. (i.e. youth group, Sunday school, VBS, Visitation teams, etc.) \_\_\_\_\_Yes \_\_\_\_\_No
7. Attendance records are kept for all ministry events/activities involving children and youth. \_\_\_\_\_Yes \_\_\_\_\_No
8. The church maintains files of workers that include documents completed in the recruiting and screening process and of their training and service. \_\_\_\_\_Yes \_\_\_\_\_No
9. A. Our congregation includes sex offender(s). \_\_\_\_\_Yes \_\_\_\_\_No  
B. If YES, a covenant for constant shepherding is in place for sex offender(s). \_\_\_\_\_Yes \_\_\_\_\_No

Signature of Pastor or SS Team chairperson \_\_\_\_\_ Date \_\_\_\_\_